



STATEMENT OF EXECUTIVE DECISIONS

Tuesday, 16th February, 2021

The decisions summarised below were taken by the Executive at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 17 and to the Notes at the end of this document, shall have effect five working days after the meeting. Details of any recommendations to Council are also included for completeness.

Members of the Executive

Chairman:

Councillor Joss Bigmore ((Leader of the Council and Lead Councillor for Service Delivery)) *

Vice-Chairman:

Councillor Caroline Reeves ((Deputy Leader of the Council and Lead Councillor for Housing & Development Control)) *

Councillor Tim Anderson, (Lead Councillor for Resources) *
Councillor Jan Harwood, (Lead Councillor for Climate Change) *
Councillor Julia McShane, (Lead Councillor for Community) *
Councillor John Redpath, (Lead Councillor for Economy) *
Councillor John Rigg, (Lead Councillor for Regeneration) *
Councillor James Steel, (Lead Councillor for Environment) *

*Present

Councillors Angela Goodwin, Nigel Manning, Ramsey Nagaty, Maddy Redpath, Deborah Seabrook and Paul Spooner were also in attendance.

**Agenda
Item No.**

**Officer(s) to
action Item**

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS

There were no declarations of interest.

3. MINUTES

The minutes of the meeting held 26 January 2021 were confirmed as a correct record. The Chairman signed the minutes.

4. LEADER'S ANNOUNCEMENTS

The Leader began by thanking all of those involved in the vaccination programme across the country for managing to hit their targets and outperforming almost every other country in the world with 25% of the

population receiving their first injection. The achievement was described as remarkable achievement in terms of the numbers of people and also the quality of service at the vaccination centres.

During half term week the Leader sent a reminder to Guildford residents that Council Wardens had extra food parcels in case anyone needed assistance. The Council was aware that there were many people in newly vulnerable situations and that support was available. Residents were asked not to hesitate to contact the Council if help was needed and contact details were provided.

Guildford residents who had been told by the NHS to self-isolate, could be entitled to a Self-Isolation Payment. There were criteria around receiving this payment, but the Council had funds available and the Leader urged anyone who found themselves in such a situation to visit the Council's website for more information.

The Pop-Up Business School, which would start courses on 22 February, offered support to new and existing businesses and would run until 5 March 2021. The course would offer two sessions a day on Zoom and was free. The Leader invited those with a business idea or opportunity to contact the Council for guidance.

National Census Day would take place on Sunday 21 March. The Census updated our knowledge and understanding of our local communities. The Leader felt it was important that everyone should take part. There would be more information on the Council's social and more traditional media as the date approached.

5. GYPSY AND TRAVELLER TRANSIT SITE PROVISION IN SURREY

Decision:

Samantha
Hutchison

- (1) That the provision of a Gypsy and Traveller Transit Site in Surrey, as progressed by the Surrey Leaders' Group, be supported and that the Council commits to a one-off contribution of £127,000 in capital funding for the construction of the site and an annual contribution of £7,500 revenue funding for the maintenance of the site.
- (2) That the £115,000 for Traveller encampments remaining on the provisional capital programme (Scheme PL60(p)) be repurposed and that a virement of £12,000 be taken from the contingency fund to increase the budget to £127,000.
- (3) That the provisional budget be transferred to the approved capital programme.

Reasons:

To enable Surrey County Council to build a 10-pitch transit site that will enable the Police to invoke their section 62A powers under the Criminal Justice and Public Order Act 1994 and help manage unauthorised encampments across the county.

Other options considered and rejected by the Executive:

None.

Details of any conflict of interest declared by the lead or lead councillors and any dispensation granted:

None

6. COLLABORATION BY COUNCILS IN SURREY

Decision:

James
Whiteman

- (1) That, in the event of councils in Surrey being invited to make submissions to the Secretary of State in respect of any future local government reorganisation, the three unitary council model set out under Option 3(c) of the KPMG report, be agreed as the Council's preferred council structure in Surrey.
- (2) That the eight priority areas for closer collaboration identified in the KPMG report be agreed in principle.
- (3) That the range of options for discussion with Waverley Borough Council on greater partnership working be explored.
- (4) That the Council engages with the LGA to undertake an initial scoping study to determine a rough order of magnitude around the potential savings for the various options for collaboration with Waverley Borough Council.

Reason:

To help inform future discussions about local government structures and greater collaboration between councils in Surrey.

Other options considered and rejected by the Executive:

None.

Details of any conflict of interest declared by the lead or lead councillors and any dispensation granted:

None.

NOTES:

- (a) Any decision marked “#” means that the item was deemed by the Managing Director and agreed by the Executive and Chairman of the Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview and Scrutiny Procedure Rule 17 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.
- (b) The call-in procedure is as follows:
 - (i) the Chairman of the Overview and Scrutiny Committee; or
 - (ii) a minimum of five members of the Councilmay require that a decision be referred to the Overview and Scrutiny Committee for review.

- (c) Councillors wishing to exercise their right to call-in a decision taken by the Executive must give notice in writing to the Democratic Services Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:
- (a) that there was insufficient, misleading or inaccurate information available to the decision-maker;
 - (b) that all the relevant facts had not been taken into account and/or properly assessed;
 - (c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or
 - (d) that the decision is not in accordance with the decision-making principles set out in the Constitution.

Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on john.armstrong@guildford.gov.uk

- (d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the Overview and Scrutiny Committee, whether it is valid and will notify the councillors concerned accordingly.
- (e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.
- (f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:
- (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
 - (ii) which is likely to have a significant impact on two or more wards within the Borough.